



433 E. Main St. Suite B. Turlock, CA 95380 Phone: 209-667-2800 Fax: 209-667-2813

Email: info@cvpm.com www.cvpm.com

Thank you for your interest in one of our rental properties. Below you will find the rental criteria required. If you have any questions please do not hesitate to ask.

A completed application to rent is required for any occupant 18 years of age or over. Central Valley Property Management requires a \$40.00 application fee to check income, rental or home ownership history and credit. The fee is NON-REFUNDABLE and must be paid in CASH OR MONEY ORDER.

Please provide the following when returning your application:

1. A photocopy of a valid government issued ID card.
2. A non-refundable application/processing fee of \$40.00 per adult applicant. Cash or Money Order only. The fee is to process your application and obtain credit information.
3. One (1) month of your most recent consecutive paycheck stubs with year-to-date information. Other forms of acceptable proof of income are: Bank statement showing direct deposits, and filed court orders for child support.
4. Your employer must fill out the bottom of page 5 of the rental application. A letter from your employer is not acceptable proof of income.

If Self-Employed you must bring the following:

1. First two pages of IRS form 1040, and Schedule C, for the last 2 fiscal years tax returns,

ALL APPLICANTS must meet the following minimum criteria:

1. **Good Rental History-** No prior evictions, or in the process of legal action due to current or past tenancy. We will verify your last two rental references, possibly more depending on how long you lived at the property. Rental references from friends or relatives will not be accepted.
2. **Good Credit History-** You must have at least one (1) line of credit established for at least 6 months. Payment history must show no more than 33% negative ratings. Unpaid collections will be considered negative. Paid collection accounts will be taken into consideration.
3. **Bankruptcy-** is acceptable if new credit has been established and the bankruptcy has been discharged or dismissed for at least one year. Payment history must meet the above guidelines.

MONTHLY RENT	\$999/month OR LESS	\$1,000/month OR GREATER
CREDIT	At least 1 line of credit per applicant Established for at least 6 months. Payment history must show no more than 33% negative rating	At least 1 line of credit per applicant Established for at least 6 months. Payment history must show no more than 33% negative rating
INCOME	GROSS--2 1/2 times one month's rent All income must be legal & verifiable. Proof of income must accompany this application or your application will be denied.	GROSS--3 times one month's rent All income must be legal & verifiable. Proof of income must accompany this application or your application will be denied.
RENTAL OR HOME OWNERSHIP	A combined one year or more of VERIFIABLE rental references or home ownership must be provided. References from family and/or friends will not be accepted	A combined one year or more of VERIFIABLE rental references or home ownership must be provided. References from family and/or friends will not be accepted

Your processing fee pays for the following costs incurred by Central Valley Property Management:

Processing Fee Charges to Applicant

Credit Report	\$12.50
Telephone Calls (Former Landlord, Employer, etc.)	\$13.00
Staff Time	<u>\$14.50</u>
Minimum cost to Central Valley Property Management to Process Application	\$40.00



IF YOU DO NOT AGREE WITH ANY OF THE FOREGOING OR CAN NOT MEET SAID QUALIFICATIONS, DO NOT SUBMIT AN APPLICATION. I irrevocably authorize Central Valley Property Management to keep a copy of the application and all documents submitted.

Your signature is your agreement to the above.

Applicant Signature: _____

Date: ____/____/____

DISCLOSURE & AUTHORIZATION

The undersigned declares that the information on this rental application is true and correct, and understands that false statements may result in rejection of this and any future applications for housing, which we manage. The undersigned does further understand that all persons or firms named may freely give any requested information concerning me and I hereby waive all rights to action for any consequences resulting from such information. By my signature below, I authorize the investigation and release of the information on all statements contained herein, including but not limited to a credit check, to Central Valley Property Management and/or its principal and/or the owner of any property which I am applying to occupy. I further understand and agree that Central Valley Property Management will rely upon this Rental Application as an inducement for entering into a rental agreement or lease and I warrant that the facts contained in this Application are true. If any facts prove to be untrue, Central Valley Property Management may terminate my tenancy immediately and collect from me any damages incurred including reasonable attorneys fees resulting there from. You are also herein notified that a negative credit report reflecting your credit record may be submitted in the future to a credit reporting agency if you fail to fulfill the terms of your rental obligations or if you default in those obligations in any way. Central Valley Property Management welcomes all applicants and supports fair housing. We do not refuse to lease or rent any housing accommodations or property nor in any other way discriminate against a person because of sex, marital status, race, creed, religion, age, familial status, physical, or mental handicap, color or national origin.

DATABASE DISCLOSURE: NOTICE: The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to paragraph (1) of subdivision (a) of Section 290.4 of the Penal Code. The database is updated on a quarterly basis and a source of information about the presence of these individuals in any neighborhood. The department of Justice also maintains a Sex Offender Identification Line through which inquiries about individuals may be made. This is a "900" telephone service. Callers must have specific information about individuals they are checking. Information regarding neighborhoods is not available through the "900" telephone service.

I hereby have read thoroughly and have agreed to the above, RENTAL POLICIES & PROCEDURES, DISCLOSURE & AUTHORIZATION and DATABASE DISCLOSURE NOTICE on pages one and two.

APPLICANT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

Landlord Reference – For Office Use Only

Current Residence Address: _____
Previous Residence Address: _____
Landlord Name: _____
Fax: _____ Phone: _____
Move-In/Out: _____ Monthly Payments: _____ Any 3day/Eviction Proceedings? Y/N _____
30 Day Notice Given? Y/N _____ # of NSF's: _____ # of Late Payments: _____
Condition of Unit: _____
History of Payments: _____
Have you ever had any complaints about the tenant _____
Would You Rent To Them Again? Y/N _____ Why Not: _____
Any Pets? Y/N _____ Describe: _____
Completed By: _____ Signature: _____ Date: _____

Landlords- Please complete and fax to 209-667-2813

Property Applying for: _____

Application to Rent

All blanks on the application must be filled in. Where a question does not apply, please write "none" or "n/a".

Personal Information

Last Name	First Name	Middle Name	Social Security Number	
Other Names used in the last 10 years			Work Phone Number	Home Phone Number
Date of Birth	Email Address			Mobile/Cell Number
Driver's License Number			Expiration	State

List ALL occupants below who will reside at the property. Please enclose a separate sheet of paper for more residents. ANY ADULT OF AGE 18 AND OVER MUST SUBMIT A SEPARATE APPLICATION

NAME	BIRTHDATE	RELATIONSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. Have you ever filed bankruptcy? (Y/N) If yes, when and why? (Bankruptcy may disqualify you):

2. Have you ever been evicted? (Y/N) If yes, list specifics. (An eviction may disqualify you):

3. Any judgments or collections against you? (Y/N) If yes, list specifics:

4. Have you ever been convicted of a felony? (Y/N) If yes, list specifics. (A felony may disqualify you):

Emergency Information

In case of emergency notify	Address	Phone	City	Relationship
1.				
2.				

How did you hear about our Company:

- ☐ CVPM Website ☐ CVPM Sign ☐ Previous/Current Owner ☐ Current Tenant/Previous Tenant
☐ The Property Owner ☐ Another Company (Which: _____) ☐ Goggle Search (for: _____)
☐ Zillow, HotPads or Craigslist ☐ Yahoo Search (for: _____)

Rental Information

1	Present Address	City	State	Zip Code
	Date In	Date Out	Owner/Manager Name Phone Number	
	Reason for Moving			
2	Previous Address	City	State	Zip Code
	Date In	Date Out	Owner/Manager Name Phone Number	
	Reason for Moving			

Employment Information

A	Present Occupation Or source of income	Employer Name
	How long with this Employer	Supervisor Phone # ()
	Name of your Supervisor	Employer Address
		City, State Zip Code
B	Previous Occupation Or source of income	Employer Name
	How long with this Employer	Supervisor Phone # ()
	Name of your Supervisor	Employer Address
		City, State Zip Code

Additional Income: Additional income such as child support, alimony, or separate maintenance need not be discussed unless such additional income is to be included for qualification hereunder.

Amount of \$ _____ per _____ Source: _____
 Amount of \$ _____ per _____ Source: _____

Current Gross Income	Circle one
\$ _____ Per	Week month year

An increase in security deposit of \$400.00 for each pet will be required, depending on the unit's pet allowance (varies by property, (maximum of 2 pets). Please note that all pets are outside pets only. No puppies allowed. Chow, Pit-bull or Pit-Bull Mix, Rottweiler and Doberman Pinscher, Presa Canario, Wolf Hybrid or Wolf Dog, Akita breeds, Shar-Pei and blue-tongue breeds, whether purebred or crossbred are prohibited. All pets residing at the property must be listed at the time of application. Pets cannot be added to rental agreement/lease after the application has been submitted. Applicants must submit a current photograph of the animal listed on the application. All pets residing at the property must be listed at time of application.

Pets

Do you have any pets? Y/N If yes, how many: _____

Type: _____ Breed: _____

Age: _____ Weight: _____

Type: _____ Breed: _____

Age: _____ Weight: _____

Vehicles

No. of vehicles on property: _____

Do you have any recreational vehicles (vans, boats, motorcycles) if so, specify: _____

Auto No. 1: Make: _____ Plate No./State: _____/_____

Year: _____ Color: _____

Auto No. 2: Make: _____ Plate No./State: _____/_____

Year: _____ Color: _____



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REQUEST FOR INCOME VERIFICATION

(THIS FORM MUST BE COMPLETED BY YOUR EMPLOYER AND SUBMITTED WITH YOUR APPLICATION)

EMPLOYEE'S NAME: _____

EMPLOYER'S NAME: _____

EMPLOYER'S ADDRESS: _____

The undersigned declares that the information on this rental application is true and correct, and understands that false statements may result in rejection of this and any future applications for housing, which we manage. The undersigned does further understand that all persons or firms named may freely give any requested information concerning me and I hereby waive all right to action for any consequences resulting from such information. By my signature below, I authorize the investigation and release of the information on all statements contained herein, including but not limited to a credit check, to Central Valley Property Management and/or its principal and/or the owner of any property which I am applying to occupy.

Employee Signature _____ Social Security Number _____ Date _____

TO BE COMPLETED BY EMPLOYER

Position _____ Length of Employment and /or Date of Hire _____
_____ Temporary _____ Full Time _____ Permanent _____ Part Time

RATE OF PAY:

Hourly \$ _____ /hour _____ hours per week.

Weekly \$ _____ /week

Monthly \$ _____ /month

Other \$ _____ /explain _____

ANNUAL INCOME AT CURRENT RATE: \$ _____ /year

I hereby certify that the statements above are true and complete to the best of my knowledge.

Employer Signature _____ Print Name _____

Date _____ Title _____ Phone _____ Fax _____

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