

LAKESHORE PROPERTY MANAGEMENT, INC.

419 E. 8th Street, Suite 30

Holland, MI 49423

CONSUMER PRIVACY POLICY

Protecting your Financial Information

This notice is to inform you about our current practices of protecting your financial information.

Your Privacy

Protecting the privacy and security of your personal and financial information is important to us. As your Property Manager and/or Leasing Agent, you have entrusted us with the care of this information in order to secure a home or apartment, and we understand your concerns about guarding your privacy. We recognize that your relationship with us is based upon trust, and keeping financial information secure is one of our most important responsibilities. Your information is used in response to your application for credit with Lakeshore Property Management, Inc.

Collection of Information

We collect nonpublic personal information about you from the following sources:

- Information we receive from you on applications or other forms.
- Information about your transactions with our affiliates, others, or us.
- Information we receive from consumer reporting agencies.

Protection of Information

We do not disclose any nonpublic personal information about you or our former customers to anyone, except as permitted by law.

We restrict access to nonpublic personal information about you to our employees who need the information to properly service your account or act upon your request. We maintain physical, electronic and procedural safeguards to guard your nonpublic personal information. All Lakeshore Property Management, Inc. employees have signed confidential information agreements, recognizing the importance of maintaining confidentiality on behalf of our clients.

DISCLOSURE REGARDING AGENCY RELATIONSHIPS

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. Michigan law requires real estate licensees who are acting as agent of the seller (lessors/owners) or buyers (tenants/lessee) with whom they work of the nature of their agency relationship.

Lakeshore Property Management, Inc. and all of its employees and agents are acting as a LESSOR'S/OWNER'S AGENT. A lessor's/owner's agent acts solely on behalf of the lessor/owner of the property. An owner can authorize a lessor's/owner's agent to work with subagents, tenants or lessees agent and/or transaction coordinators. A subagent is one who has agreed to work with lessors/owners agent, and who, like the lessors/owners agent, acts solely on behalf of the lessor/owner.

Lakeshore Property Management, Inc. including all employees and agents are not acting as a TENANTS/LESSE'S AGENT OR AS DUAL AGENTS in any lease transaction.

Potential tenant has read and understands these disclosures and has signed on the front acknowledging receipt and understanding of notices.



LAKESHORE PROPERTY MANAGEMENT
419 EAST 8TH STREET SUITE 30 HOLLAND, MI 49423
Phone: (616) 392-8883 Fax: 392-9942
RENTAL APPLICATION

FOR OFFICE USE ONLY

Fee to Hold \$ _____
 Check # _____ / /
 Approved/Denied: _____ / /
 Date Notified: _____ / /
 Denied- Fee to Hold _____
 Returned: _____ / /
 Returned Rea. Ref. _____

_____ Property Address Apt. # _____

Rent Amount \$ _____ Term of Lease _____ months

Name _____ SS# _____ Date of Birth _____

Number of Adults _____ (For other applicant {spouse/roommate}, see other side.)

Number of Children _____ Ages _____ Sex _____

Home Phone # _____ Cell Phone # _____ E-mail _____

Present Address _____ City _____ State _____ Zip _____

How Long at Present Address? _____ Present Landlord _____

Rent Amount per Month \$ _____ Phone # _____

Reason for Moving _____

Previous Address _____ City _____ State _____ Zip _____

How Long at Previous Address? _____ Previous Landlord _____

Rent Amount per Month _____ Phone # _____

Present Employer _____ Supervisor _____ Phone _____

Gross Monthly Income _____ Length of Employment _____ Position _____

Previous Employer _____ Supervisor _____

Phone _____ Length of Employment _____ Position _____

Personal References:

Name	Address	City	State	Zip	Phone #	Relationship

Name	Address	City	State	Zip	Phone #	Relationship

Number of Autos owned _____

Make _____ Model _____ Year _____ Color _____ License plate# _____

Make _____ Model _____ Year _____ Color _____ License plate# _____

Drivers License Number _____

Do you have or plan to have a pet? _____ (a \$250.00 non-refundable pet fee per pet will apply and/or a monthly surcharge, see agent for additional details)

What kind? _____ Breed? _____ Color? _____

Name? _____ Age? _____ Weight? _____

In case of emergency, notify: (someone other than a spouse, or roommate) Name _____

Address _____ Relationship _____ Phone# _____

I understand and authorize the landlord to verify any and all information on this application, and/or check my/our credit. If accepted, I agree to have the lease begin on the date indicated below. I, hereby, acknowledge that once processing of my application has begun, my fee to hold will be forfeited if I decide not to take the apartment. _____ (Initials). If this application is accepted and a lease is signed, the fee to hold will be transferred to the lease as a security deposit. If this application is not accepted, the fee to hold will be returned in full. I have read and agree to the terms and conditions of the Rental Application. I have reviewed Lakeshore Property Management Inc's, Consumer Privacy Policy and Agency Relationship Disclosure on the back of this application and acknowledge receipt of such disclosures.

Date _____ Signature of Applicant _____

Date you wish lease to begin _____